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Summer 2020

Dear Parents and Students,

Thank you for your interest in taking math classes. Listed below are the classes I will be teaching at New Harvest Christian Co-op (NHCC) which meets at Bethel Baptist Church, 1832 Elbow Road in Chesapeake. The schedule and cost of each class is listed below. There will also be a one-time non-refundable \$50/family/year registration fee. This is required by the church and pays for insurance fees. I will also require a \$15/class/year supply fee. The above mentioned fees are due on the first day of class each month. Please do not get behind in your payments. If payment is late by one week or more, a late fee of \$10 will be charged.

This year's schedule is as follows:

<b>Class</b>	<b>Days</b>	<b>Time</b>	<b>In Class Cost/month</b>	<b>*Online cost/month</b>
Pre-Algebra	Tues & Thurs	1:30-2:30 p.m.	\$35	\$45
Algebra I	Tues & Thurs	11 a.m.-12 p.m.	\$40	\$50
Geometry	Tues & Thurs	10-11 a.m.	\$40	\$50
Algebra II **	Tues & Thurs	12:30-1:30 p.m.	\$40	\$50
Pre-Calculus**	Tuesday only	9-10 a.m.	\$40	\$50

\*Note 1 – online classes are available only for those students who cannot physically be in class due to distance. These prices do not apply for students who physically attend classes at NHCC. (Tuesday classes will begin as online classes. Those students physically attending Thursday classes at New Harvest will not be charged online prices.)

\*\*Note 2 – Algebra II and Pre-Calculus can be taken for dual enrollment college credit through Faith Bible College. Please contact Faith Bible College for the dual enrollment credits.

Although the coop classes begin on Tuesday September 8, math classes will start on Thursday September 10. Classes will end on May 13. The grading calendar is as follows:

**ACADEMIC YEAR:**  
 End of First Quarter: Nov 3  
 End of Second Quarter: Jan 12  
 End of Third Quarter: March 9  
 End of Fourth Quarter: May 11

**REPORT CARDS GIVEN ON:**  
**Nov. 5**  
**Jan. 14**  
**Mar. 11**  
**May 13**

Scheduled Class Breaks:

Thanksgiving Break	Christmas Break	Spring Break	Last Class
Nov. 25 – Nov 30	Dec. 18 – Jan. 4	April 2 – 12	May 13

NHCC's schedule for inclement weather schedule will be the same as Chesapeake Public Schools. This may mean that classes are missed. There will be no make-up days. If Chesapeake Schools are on a 1-2 hour delay, NHCC will also delay and the 1<sup>st</sup> and 2<sup>nd</sup> classes may be canceled. I will adjust the teaching schedule as necessary.

Please be prompt with your arrivals and departures for class. Your late arrival will be disruptive to the class. If you are late in picking up your student, this inconveniences the church and coop staff trying to get the facilities ready for other activities.

Parents, please discuss proper [classroom behavior](#) with your child/children prior to the first class. Please refer to NHCC's website. If your student is disruptive, they will be warned and you will be advised of the situation. If they continue to be disruptive they will not be allowed to complete the course with me.

[Dress code](#) is an issue that I would rather not deal with, but . . . let me just make a few comments. Boys, I'm not afraid to use duct tape if your pants are hanging too low. Girls, I will bring some T-shirts that cover you. Bottom line, please dress modestly and don't show us anything you may be embarrassed about me telling you that I don't want to see. \*\*NHCC has a [dress code](#) that should take care of those issues and must be adhered to. Please check that out BEFORE any questions arise.\*\*

**Class Structure** – We will need to cover 2-4 sections each week in order to finish most of the book by the beginning of May. This means that students are responsible for making up any work missed. All classes will have take-home quizzes, tests, and exams. These are to be administered by the parent. **Tests and exams are NOT open book/open notes.** (Pre-Algebra take home quizzes are open book/open notes.) Tests will be due within 1 week after they are assigned. Late tests will have a mandatory 10-point deduction. The only exceptions to this will be at the discretion of the teacher. Parents, please do not help your students with the tests; this should be a reflection of what the student has learned. All work must be shown on tests. Points will be taken off for work not shown. Points will also be taken off for work done in ink.

All missed work is due at the next class the child attends. We will not alter the class schedule because of incomplete or missed homework assignments. Please make sure your student has all necessary class materials to insure that they can successfully participate in class.

I grade on a 10 point grade scale (i.e. 90-100-A, 80-89-B, etc.). Although some time will be allotted during each class, students are expected to do quite a bit of the homework assignments on their own. Whatever they have difficulty comprehending, **they** are expected to ask about it prior to the next class or contact me to get council over the phone, via text messaging, or Zoom – DO NOT call the **night** before your class! (That tells me somebody waited until the last minute to do the assignment..)

### **Parent responsibilities**

- Make sure that your child's homework is complete and ready for the next class. A list of homework assignments will be given to your child. "Complete homework" means that all of the assignment is done and each problem shows the original problem, all work is shown, and an answer is given. (Please use the Solutions Manuals to correct homework assignments.) Pre-Algebra will check homework in class.
- Parents will also be responsible for administering untimed, closed book tests and exams.
- Before the first class have a google Hangout account in place. This will be helpful for tutoring sessions, bad weather, or any time the student cannot physically attend class due to illness, no ride, etc.

### **Student's responsibilities** - Show up to each class on time and prepared (see below).

- All homework and tests must be completed and turned in on time. They must be in pencil, and all steps and the final answers must be shown (except scrap work). Points will be taken off for work not done in regular pencil, not shown, and/or turned in late.
- If you do not understand how to do a particular problem, it is **your** responsibility to get with me before, during, or after class.
- Please call/text me between classes if any problems should arise – NOT on the night before your class if it is a problem with your homework. We will not hold up the progress of the class because you are not prepared.
- Please be on time for class. Help your parents in this matter by getting things ready for class the night before and helping your sibling(s) get ready on time.
- Make sure that you are dressed appropriately.

### Online student's responsibilities -

- All homework and tests must be completed and turned in on time. They must be in pencil, and all steps and the final answers must be shown (except scrap work). Points will be taken off for work not done in regular pencil, not shown, and/or turned in late. Tests and quizzes may be emailed or snail mailed. If they are emailed, the copies must be scanned in and sent as a CLEAR attachment.
- If you do not understand how to do a particular problem, it is **your** responsibility to get with me before, during, or after class.
- Please call/text me between classes if any problems should arise – **NOT** on the night before your class if it is a problem with your homework. We will not hold up the progress of the class because you are not prepared.
- Sign in to the online class program on time for class. (I will provide more information about the online program before the first class.)
- Make sure that you are dressed appropriately.

### Class Supply List:

Class	Textbook	Rental	Supplies
Pre-Algebra	<u>Pre-Algebra</u> , Bob Jones Univ. Press 1 <sup>st</sup> Edition (grey cover) ISBN 1-59166-639-2 (soft cover) ISBN 0-89084-762-2 (hardback)	\$20 with a portion refunded upon return	Notebook, sharpened pencils with erasers, a protractor, and a great attitude and willingness to learn.
Algebra I	<u>Algebra I</u> , Bob Jones Univ. Press 3 <sup>rd</sup> Edition ISBN 978-1-60682-045-2	\$20 with a portion refunded upon return	Notebook, sharpened pencils with erasers, a great attitude, Google Hangouts account, and willingness to learn.
Geometry	<u>Geometry, A Fresh Approach</u> , by Christy Walters ISBN 978-0-9845832-4-9 <u>Solutions Manuel</u> ISBN 580010945976	\$80 with a portion refunded upon return	Notebook, sharpened pencils with erasers, note cards, scientific calculator for Chapter 8 (TI-30 or comparable is sufficient), great attitude and willingness to learn.
Algebra II	<u>Algebra II: A Fresh Approach</u> , by Christy Walters ISBN 978-0-9845832-2-5  <u>Algebra II: Even Problems Solutions Manual</u>	\$80 with a portion refunded upon return	Notebook, sharpened pencils with erasers, graph paper, scientific calculator, great attitude and willingness to learn. OPTIONAL (because we won't use them much): TI-83, TI-83 Plus, TI-84 Plus, or TI-84 Plus Silver graphing calculator and manual. (If you have a friend taking the same class, you may want to purchase the same kind of calculator because same models can "talk" to one another.)
Pre-Calc	<u>Straight Forward Math Series – Pre-Calculus</u> , published by Garlic Press ISBN978-0-9319-9353-4	\$20 (consumable)	Notebook, sharpened pencils with erasers, graphing calculator and manual (see Alg. II above), and a great attitude and willingness to learn.

If you have any questions, please contact me at home 252-771-7181, office 757-456-9659 or cell 757-478-6886 (best). Do not call the church since they are not my secretary and have no easy way of contacting me. Parents, please make sure your student reads this letter!

Sincerely,  
Sarah R. Olbris